

RWS FESTIVE HOTEL
HOTEL RESERVATION FORM
Conference of the ASEAN Federation of Engineering Organisations (CAFEO 36)
(12 – 14 November 2018)

To: Call Centre MICE Reservations
Email: Groups@RWSentosa.com

Address: 8 Sentosa Gateway, Singapore 098269
Tel: +65 6577 7980 Tel: +65 6577 8895

Website: www.rwsentosa.com
Block ID: 5731463

A: Guest Information

Salutation: Prof / Dr / Mr / Mrs / Ms Nationality: _____

Family / Last Name: _____ Given / First Name: _____

Company: _____ Country: _____

Tel: _____ Fax: _____

Email Address: _____

Accompanying Person's Name (If any) _____

Arrival Date: _____ Flight Number/ Arrival Time: _____
(official check-in time is after 1500 hrs)

Departure Date: _____ Flight Number/ Departure Time: _____
(official check-out time is prior 1100 hrs)

Dietary restrictions: _____

*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

FESTIVE HOTEL ROOM RATE FOR CAFEO 36			
Room Type	Room Rates	Room Selection (Subject to availability) Please tick	Room Preferences (Subject to availability) Please circle
Deluxe Room	S\$230.00++ per room per night (Room Only)		King / Twin
	S\$250.00++ per room per night (Single occupancy and inclusive of one daily buffet breakfasts and internet access for 1 device)		King / Twin
	S\$270.00++ per room per night (Twin occupancy and inclusive of two daily buffet breakfasts and internet access for 2 device)		King / Twin

*All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST").

*All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs

*Additional person (3rd occupant) is chargeable at S\$70.00++ per adult per night. (Maximum number of guests allowed in a room is 3 adults)"

*Additional breakfast is chargeable at S\$39.00++ per adult per day / S\$19.50++ per child per day (On weekday: Monday – Friday)

*Additional breakfast is chargeable at S\$44.00++ per adult per day / S\$22.00++ per child per day (On weekday: Saturday – Sunday & Public Holiday)

Room Guarantee

Please Guarantee to my Credit Card: **VISA / MASTER / AMEX**

Credit Card Number: Expiry Date: **[MM]** **[YYYY]**

Card Holder's Name:

Signature: Date:

Terms & Conditions

- The "Event rate" is valid for stay period from 9 – 17 November 2018 and applicable for bookings made before **10 October 2018**.
- In the event that the above mentioned rate is not available for pre & post date, best available rates will be quoted
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned room category is not available at the time of the reservation, other room categories and best available rates will be quoted.
- A credit card number is required to confirm and guarantee the reservation.
- Bed Type subject to availability upon check in.
- All cancellations or changes must be made by email (callcentre.mice@rwsentosa.com) before **10 October 2018**, otherwise a charge will be levied for the entire duration of the accommodation booked.
- Should there be a no-show/cancellation on the day of scheduled arrival, a charge will be levied for the entire duration of the accommodation booked.
- Early Departure Policy: Guest who shorten their stay before their original scheduled/departure date will be charged full stay room charge.